



Registered Charity No. 1168203  
Jericho Community Centre, 33a Canal Street, Oxford OX2 6BQ  
admin@jerichocentre.org.uk – www.jerichocentre.org.uk

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### Hire form for regular use

The Jericho Community Association agrees to let the Hirer:

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Tel \_\_\_\_\_

Email \_\_\_\_\_

Use the following room/s in the Centre:

Cafe (A2)

Ground floor hall (A1)

First floor hall (B1)

Every \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_

Every \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_

Every \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_

The charge, payable monthly, is £ \_\_\_\_\_

The period covered by this agreement starts on \_\_\_\_\_

and finishes on \_\_\_\_\_

The hirer confirms that they have received and agree to abide by the following documents.

1. The JCA Conditions of Hire for Regular Use.
2. The JCA Safeguarding Children and Vulnerable Adults Policy
3. The JCA Health and Safety Policy

The hirer confirms that they are responsible for Safeguarding, Insurance, Health and Safety, and any necessary PPL and PRS music licences.

The hirer confirms that prior to using the centre they will carry out a risk assessment, for which they may consult guidance from the JCA.

Signed

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Position in organisation (if relevant)

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Signed on behalf of the Jericho Community Association

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Name\_\_\_\_\_

Position\_\_\_\_\_

Date\_\_\_\_\_

12/09/2016