



Registered Charity No. 1168203
Jericho Community Centre, 33a Canal Street, Oxford OX2 6BQ
admin@jerichocentre.org.uk – www.jerichocentre.org.uk

Membership management policy

This policy aligns with the JCA CIO constitution, which defines membership rights and obligations and can be read in conjunction with this.

Jericho is defined by the land bounded on the west by the east bank of Castle Mill Stream, on the north by Walton Well Road, on the east by Walton Street and on the south by Hythe Bridge Street, the boundary being formed by the middle of the roads.

Classes of membership

- *Full member* – Persons living within Jericho. Full voting rights at a general meeting
- *Junior member* – Person under 18 years. No voting rights
- *Associate member* – Person living outside Jericho. No voting rights.
- *Affiliated member* – Associations and organizations which operate in Jericho. No voting rights.
- *Statutory authority member* – Authorities whose administrative area covers Jericho. No voting rights.

Application for membership

There is no charge for membership. Application may be made in the following ways:

1. On the Jericho Online website.
2. By email to membership@jerichocentre.org.uk
3. By completed membership form, available in the Community Centre, posted through the community centre letterbox, or handed to a JCA trustee.
4. By completed membership form mailed to 33a Canal Street, Oxford OX2 6BQ

Applicants are required to provide full name and address, plus an email address, or failing that a telephone number. The JCA may refuse membership, as indicated in the constitution. Successful online applications will be acknowledged by email. Paper applications can be assumed to have been accepted unless notified otherwise.

Duration of membership

Membership will normally expire on December 31 of the second year after it has been approved. Thus, a membership approved On March 1, 2017 will last until December 31, 2019. Members will be reminded by December 1 of the relevant year, by email or mail, that their membership is expiring and will be invited to renew. If they fail to respond, the membership will automatically expire.

Full membership is automatically cancelled if the person is no longer a Jericho resident.

Membership list

The membership secretary will maintain the membership list on a database.

Communications with members

The JCA will communicate with members in the following ways.

1. Via email, mail or telephone.
2. Via notices posted on the community notice board.
3. Via leaflets to all households.

Agreed at the JCA Management Committee

14 November, 2016

Signed

Charlotte Christie.

Chair